

LEHIGH TOWNSHIP BOARD OF SUPERVISORS

Minutes of the January 26, 2016, Meeting

- I. CALL TO ORDER. The second monthly meeting of the Lehigh Township Board of Supervisors was held on Tuesday, January 26, 2016, at 7:00 p.m. The meeting was held at the Lehigh Township Municipal Building, 1069 Municipal Road, Walnutport, Pa. Present were Cindy Miller, Darryl Snover, Rick Hildebrand, Keith Hantz, and Dell Grove, along with Attorney David Backenstoe, and Alice Rehrig. Chairman Darryl Snover called the meeting to order with the Pledge of Allegiance.

- II. APPROVAL OF THE MINUTES.
 - A. Minutes of December 22, 2016. Cindy Miller made a motion to approve these minutes. Keith Hantz seconded the motion. All voted aye. Motion carried.

 - B. Minutes of January 4, 2016. Keith Hantz made a motion to approve these minutes. Cindy Miller seconded the motion. All voted aye. Motion carried.

 - C. Minutes of January 12, 2016. Keith Hantz made a motion to approve these minutes. Dell Grove seconded the motion. All voted aye. Motion carried.

- III. APPROVAL OF THE BILLS
 - A. General Fund Checks 19404 to 19479. Keith Hantz made a motion to approve these checks. Cindy Miller seconded the motion. All voted aye. Motion carried.

- IV. PLANNING RELATED ITEMS
 - A. Extension of Time
 1. Leon Liggitt Minor Subdivision. The Developer provided the Board with an extension received until June 30, 2016. Rick Hildebrand made a motion to accept the extension of time. Cindy Miller seconded the motion. All voted aye. Motion carried.

- V. OLD BUSINESS
 - A. Maintenance Building. Alice Rehrig noted that Stolfus Builders still has not responded with an estimate for the building cost. She has requested that Phil Malitsch send the rough building specifications to B & B Pole Buildings since they are the ones who initially gave a rough estimate of \$1.2 million for the building costs. By doing this, we can see if there is a

significant price change after they review the specifications. It will also give an additional estimate since the first three prices that we obtained had a relatively large span, going from \$1.4 million to \$2.1 million.

Keith Hantz questioned if there is something that can be done to keep the process moving even though the specifics of the building are not determined. He recalls Phil Malitsch indicating that the permitting process can take up to a year to complete. He thought this process would cost around \$40,000. Alice Rehrig commented that in order to get final prices on the building, formal bid specifications need to be developed. A final size of the building has not yet been determined. We've been using 80' X 210' to get the rough estimates, but now we are trying to determine if we will be on the lower or higher side of the estimates because of the \$700,000 difference in pricing. Keith Hantz thought there was something that we could be doing even though the size was not yet determined.

This will be discussed with Phil Malitsch at the next meeting. Alice Rehrig will provide the Board with additional copies of the correspondence that was previously sent to them regarding this.

- B. Cherryville Intersection. At the last meeting, the Board authorized Darryl Snover, Cindy Miller, Phil Malitsch, and Attorney Backenstoe to meet with the representatives from the Cherryville Development Partnership in order to get a better understanding of where they are with the development, particularly because of how important the Cherryville Intersection is to the Township. Attorney Backenstoe reported that they did have a productive meeting with the representatives who explained some of the issues that took place, such as a change in engineers and other personnel changes. They believe they are now on the right track and are expecting to submit their final plan within the next week. They have also finally submitted their HOP plans. The developer is now in a position to keep moving forward. He also believes that an agreement has been reached with all but two of the property owners regarding the acquisition of the necessary right of way. The developers are continuing to negotiate with the remaining two property owners. Under the Solicitor's Report, he will be needing an Executive Session to discuss this further because there still is the possibility for the

need of Eminent Domain, although the Board has implored the developer to do everything that he can do and work with the remaining property owners to avoid the necessity of this.

Jim McKeown questioned if there was any additional information regarding the grants that the Township applied for. He believes that we received one and were waiting for information on another. Cindy Miller commented that the Township is still waiting on information regarding the second grant.

VI. NEW BUSINESS

- A. Fire Company Awards. The Fire Company has requested if the Board would consider sponsoring the awards for their annual banquet. Last year, the Board agreed to reimburse them up to \$400 for their awards. Cindy Miller made a motion to sponsor the awards for the banquet, in an amount up to \$400. Keith Hantz seconded the motion. Darryl Snover, Keith Hantz, Cindy Miller and Dell Grove voted aye. Rick Hildebrand abstained. Motion carried.
- B. Fire Company Activities. The Fire Company provided the Board with a list of possible Fire Fighter activities for 2016. The list is essentially the same as it was for 2015; however, the Board did not approve the Fire Fighter fitness activity last year. Keith Hantz made a motion to approve the Fire Fighter activities with the exception of the Fire Fighter Fitness Program. Cindy Miller seconded the motion. Darryl Snover, Keith Hantz, Cindy Miller and Dell Grove voted aye. Rick Hildebrand abstained. Motion carried.
- C. Township Finances/Road Improvements. Alice Rehrig provided the Board with a memo regarding the draft yearend financial information, the purchase of the boom mower, and the 2016 Road Improvements.

The yearend balance will be exceeding what was budgeted by \$102,338. This amount will need to be addressed in some manner in the 2016 Budget.

As a result of further review of the boom mower specifications and changes being made to them, including removal of the snow blower, the price will be coming in at \$24,508 under budget. Since the Township will be mounting the current snow blower on the new boom mower, the sale value

of the tractor will be significantly reduced. The Board will need to decide if they still want to sell the tractor or if they want to keep it. The Board questioned if there was an additional use for the tractor other than using it with the snow blower attachment. If the tractor is going to sit, it could become a maintenance issue.

A list of road improvements and associated costs were provided to the Board. The total of these improvements exceed what is budgeted. The Board will need to decide if they want to remove roads from the list or utilize some of the carry over funds to complete the projects. Frank Zamadics would like to get the oil and chip project bid as soon as reasonably possible because we are able to get a better price if it is bid earlier in the season.

This will be placed on the next meeting agenda for further discussion.

- D. Manager's Report. Chief Fogel had provided Alice Rehrig with an update regarding the purchase of the truck scales. When he contacted the vendor to purchase the scales, he asked them to verify again that the scales could be certified by the State, and found out that they could not be. As a result, he will only be purchasing 4 sets of scales, rather than 6. The cost will be \$14,700 (\$13,000 was budgeted) and he will utilize other areas of his budget for the amount that it is over budget.

Michael Rehrig submitted a letter indicating that he would be willing to serve as an Assistant Emergency Management Coordinator. Keith Hantz made a motion to appoint Michael Rehrig as an Assistant Emergency Management Coordinator. Dell Grove seconded the motion. All voted aye. Motion carried.

Alice Rehrig noted that a 16 acre parcel of land that is adjacent to the Township's property will be going up for sale in the near future. The access to the property from the Township's property will be somewhat tight because you would need to access it between the Municipal Authority's property and the new Maintenance Building. The other side of the property has a steep embankment. The access to the property from the Quince Road side is also limited because of flood plains and slope. The Board did not have an interest in acquiring this property.

- E. Solicitor's Report. Attorney Backenstoe reported that the only item he had of consequence for the meeting was to be discussed in Executive Session.

- VII. PUBLIC COMMENT. Keith Hantz wanted to let the Public Works Department know that they did a fantastic job with the snow removal this past weekend. Cindy Miller also noted that she received a lot of positive comments as well.

- VIII. EXECUTIVE SESSION. The Board went into Executive Session to discuss a matter of potential litigation. No action was taken.

Attorney Backenstoe commented as a follow up to the Solicitor's Report, he believes that the Board is now in a position to conclude and hold the final hearing on the PRRC Ordinances. Initially, on December 22, the Board had taken a lot of testimony from individuals opposing the ordinances and making comments on the ordinances; however, the record was left open because at the last minute the Board received comments from the Lehigh Valley Planning Commission and the Board wanted the Township Engineer and Planning Commission to have the opportunity to review the letter. They have now done that. Attorney Backenstoe would like to put the Planning Commission's comment letter into the record and have the Township Engineer explain why he thinks a lot of the comments set forth in the LVPC letter are not something of concern to the Board. At the conclusion of the hearing, the Board can vote on the ordinances if they choose. In order for this next hearing to take place, the Board would need to authorize him to advertise the hearing for February 23, 2016. The advertisement of the hearing would be contingent upon the receipt of the final executed Impact Fee Agreement from Mr. Jaindl. Cindy Miller made a motion to authorize Attorney Backenstoe to advertise the PRRC hearing for February 23, 2016, contingent upon receipt of the Impact Fee Agreement. Keith Hantz seconded the motion. All voted aye. Motion carried.

- IX. ADJOURN. Dell Grove made a motion to adjourn. Keith Hantz seconded the motion. All voted aye. Motion carried.