



1307 West Lehigh Street
Bethlehem, PA 18018
610-866-9663 Office
info@keycodes.net
www.keycodes.net

POLE BUILDING INFORMATION

Municipality: _____ Date: _____

Site Address: _____ Phone#: _____

Applicant Name: _____ Email: _____

Contractor Name: _____ Phone# _____

Building size: Length _____ Width _____

Piers: Diameter _____ Depth _____

Precast concrete piers Concrete mixed on site

Walls: Metal vinyl siding Other _____

Type of Roof: Shingle (asphalt or fiberglass) Metal

Other _____

Concrete Floor: 3" stone base 3 1/2" Concrete minimum 2500 psi

No Concrete floor at this time

Roof Sheathing: Plywood OSB Other _____

Electrical: Installing Electric No electric at this time

Notes:



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Instructions for Completing Your Permit Application

RESIDENTIAL:

- Select the residential application if your permit is for a one or two family dwelling alteration, addition or new construction project.
- Complete the application and provide three sets of drawings showing the proposed construction.
- Please note that our website www.keycodes.net has specific applications you may want to use for a deck, pool and a few other common residential projects.

COMMERCIAL:

- Select the commercial application for all other alterations, additions or new construction projects.
- Complete the application and provide three sets of drawings showing your proposed construction. Please note that drawings must be prepared and sealed by a design professional registered with the State of Pennsylvania for commercial additions, new construction, structural alterations or changes to the egress for commercial projects.

Submittals shall be reviewed by our plans examiners and once approved will be returned to the municipal official. Approved documents will include a copy which must remain on the jobsite during construction. Also included will be a listing of required inspections and contact information for you so you know how to request your inspections.

Please call our office at 610-866-9663 or email us at info@keycodes.net if you have any questions or need any assistance completing your permit application.