

LEHIGH TOWNSHIP BOARD OF SUPERVISORS

April 25, 2023

7:00 p.m.

- I. CALL TO ORDER. The Lehigh Township Board of Supervisors held their second monthly meeting on Tuesday, April 25, 2023, at 7:00 p.m. The meeting was held at the Lehigh Township Municipal Building, 1069 Municipal Road, Walnutport Pa. 18088. Vice Chairman Cindy Miller called the meeting to order with the Pledge of Allegiance and roll call.

Present: Cindy Miller
David Hess
Phil Gogel
Attorney David Backenstoe
Alice Rehrig

Absent: Jerry Pritchard
Mike Jones

II. APPROVAL OF THE MINUTES

- A. Minutes of April 11, 2023. David Hess made a motion to approve these minutes. Phil Gogel seconded the motion. All voted aye. Motion carried.

III APPROVAL OF BILLS.

- A. General Fund Checks 26688 to 26732. Phil Gogel made a motion to approve these bills. David Hess seconded the motion. All voted aye. Motion carried.

IV. OLD BUSINESS

- A. Cherryville Intersection. Alice Rehrig reported she spoke with Jim Milot regarding the issues with the close out of the final HOPs associated with the intersection. When the Township applied for the permit for their work in the intersection, PennDOT told Jim Milot to hold the applications for Amey's Garage, Turkey Hill, and Cherryville Pizza until everything was complete. Now that all the work has been completed and the applications were submitted, PennDOT wouldn't accept them because there was a change in ownership and the new owners needed to be the ones submitting the application. Jim Milot has obtained signatures from Amey's and Turkey Hill. Both of these applications have been submitted. Amey's has already been approved and closed out. It is expected that Turkey Hill's should be approved and closed shortly. Jim Milot is still waiting on a signature from Cherryville Pizza. Alice Rehrig will be printing the check for the contractor so that it is ready to go and Jim Milot will also be providing a letter of completion for the grant. She will submit all the paperwork into

DCED, but will not be able to completely close the grant until a canceled check from the payment to the contractor is received.

- B. Maintenance Building. The project was posted to PennBid last Thursday and there have been several contractors interested in the project. The bids are due on May 18th and there will be a recommendation for approval at the second meeting in May.

Cindy Miller questioned how someone could get ahold of the plans if they didn't have access to PennBid. Alice Rehrig commented they could contact W2A to get copies, but they would want to register with PennBid so they could bid. The bids are received and opened through PennBid. Attorney Backenstoe commented there are very few contractors who are not registered with PennBid because it is such an accepted practice.

Paul Nikisher questioned what PennBid was. Alice Rehrig commented it is an on-line bidding service. Contractors register with them and all the bid information is provided to them on-line and they submit their bids on line as well. When it is time to open the bids, it is also done on line. It will tally all the bids results as well. Attorney Backenstoe comments the Township is able to save a lot of time and money through PennBid. It has become the accepted practice in the industry.

- C. Ordinance 2023-1, Amending Zoning Ordinance to provide for definitions of Landscaping Contractor Business and use to General Commercial and Industrial Zoning Districts. This ordinance has been advertised and reviewed by the Township Planning Commission. The Lehigh Valley Planning Commission reviewed the first draft of the ordinance which did not include the definitions of work truck and work trailer. They had favorable comments on that draft. The second draft with the definitions was submitted to them, but they did not comment. The ordinance would be ready for adoption by the Board if they are ready to adopt it.

Phil Gogel commented he doesn't want to delay this, but thinks it would be better to have the other Board members present to vote on the ordinance. Cindy Miller commented there were no comments when this was on the agenda at a previous meeting. Attorney Backenstoe noted it would need to be readvertised if it wasn't adopted at this meeting.

Phil Gogel made a motion to adopt Ordinance 2023-1. David Hess seconded the motion. Phil Gogel commented this ordinance will help the individuals who are owner operators by not forcing them to establish their business in the commercial or industrial zones. Bill Jones questioned if this is adopting definitions or a new ordinance. Attorney Backenstoe stated it is an amendment to the current ordinance that provides definitions and clarification for this kind of business. Cindy Miller

commented it allows the small landscaper the ability to have limited equipment in any district. Phil Gogel commented prior to this ordinance someone could have been cited for having this in a residential district. Cindy Miller commented we never really had anything for the one person operation and now this allows it. If there is larger operation, then they would need to be in a commercial or industrial district. All voted aye. Motion carried.

V. NEW BUSINESS

- A. Police Vehicle Purchase. The Chief is requesting to move forward with the purchase of a new police vehicle from Chapman Auto Group as outlined in his memo. Because this is the last year that the Dodge Charger will be available, the Chief has been having difficulty obtaining multiple quotes or even getting dealers to respond. The other concern is the delivery time because the grant we received for the vehicle expires at the end of the year. The Dodge Charger is the most economical replacement vehicle because the equipment inside the car will be able to be transferred to the new car and the transfer can be done in house.

Cindy Miller questioned what the plan was for moving forward since this is the last year for the charger. Alice Rehrig commented at this point, it seems like the next option would be to go to the Ford Explorer/Interceptors unless a different model becomes available in a police package.

David Hess made a motion to authorize the Chief to move forward with the purchase of a 2023 Dodge Charger at a price of \$39,233. Phil Gogel seconded the motion. Barry Haydt questioned why we need to purchase the Interceptors, other places have pickup trucks, and other types of vehicles. We have how many cars that need to be special police cars. The State Police don't even have cages in their cars, but we need them in all of ours and we probably never even take a prisoner in the car or maybe once or twice. Phil Gogel commented we are transferring the equipment from one car to the other so the equipment won't cost us anything. One of our employees will be doing the transfer so it will only be his time. Barry Haydt commented they use bicycles in some places. Here we need all the special Interceptors. Alice Rehrig commented the Charger is a standard police vehicle. Barry Haydt commented it doesn't have to be all decked out when the State Police who are higher than these guys don't even have cages in their cars. Rich Rehrig commented most of the State Police vehicles have cages in their cars. Barry Haydt didn't see the need for ordering an Interceptor because the police aren't even supposed to be doing high speed chases. Alice Rehrig commented the cars that are ordered are standard police vehicles; they are not being specifically built for police chases. Some options are built in lights and a hard backseat rather than a cloth seat because of transporting prisoners or even when they pick up dogs. Barry Haydt questioned how many prisoners are actually transported by the police. Sheats does the prisoner transport. Janet Sheats

commented when the police do a traffic stop for a DUI or some other issue and someone needs to be transferred back to the station, they need to have a cage in their car. If they are charged and they need to go to Central Booking, they call Sheats. Everything has to go through Magistrate Hawke's office in order to give him custody to take the individual to Central Booking. The police need to transport the defendant until custody is given to Sheats. Barry Haydt commented we are still spending a lot of extra money that we don't have. We don't have money for a lot of flash. Phil Gogel commented that is why we are staying with the same model so we don't have to spend the extra money. Barry Haydt commented he believes that the State Police should know whether or not a cage is needed. If they don't need the cage, why would we. There is nothing that the police are doing that couldn't be done with his pickup truck. Everyone always wants the flash that we don't need. Rich Rehrig commented that there are certain regulations that are required for the lights on the police car. Cindy Miller questioned if this vehicle was included in the capital plan. Alice Rehrig commented it was. Lynn Tamarro commented police packages tend to be a little more expensive because it includes standard upgrades in the suspension system which is heavy duty, the wheels are usually wider, and they have six ply tires. They are really safety factors that are necessary for a police car. All voted aye. Motion carried.

- B. Insurance Proposal. Proposals were requested for four agents. Two agents never responded, a third declined to offer a quote, and the fourth one is our current broker, Brown & Brown Insurance. They went to six different insurance companies for proposals. The lowest cost in insurance was through our current carrier which is Selective Insurance. The price would increase from \$53,183 to \$55,638 which is less than a 5 percent increase. The average increase in the market is around 8 percent with property insurance increasing at much as 10 and 15 percent. Phil Gogel made a motion to proceed with the insurance proposal through Selective Insurance at a price of \$55,638. David Hess seconded the motion. Paul Nikisher questioned how long the coverage would be for. Cindy Miller commented it was for one year. This includes liability, property, and vehicles; everything except workers comp. All voted aye. Motion carried.
- C. Resolution 2023-6, Authorizing Manager to Submit Application and Business Plan for RACP Funding. This resolution is required as part of the RACP Application and Business Plan that is needed in order to receive the RACP funding. David Hess made a motion to approve Resolution 2023-6. Phil Gogel seconded the motion. Cindy Miller commented "square feet" should be added in Item 1 after 14,000. All voted aye. Motion carried.

- D. Manager's Report. Alice Rehrig reported the GroNorCo Grant is opening this week through June 2 and questioned if she should apply for funding to continue with the next phase of security upgrades. The consensus of the Board was that she should continue with the next phase of the project. Phil Gogel questioned what the cost of this would be. Alice Rehrig commented it is a matching grant up to \$50,000. The next phase is the security glass. She was also going to look at including the gate at the yard waste site to apply for the full amount of funding. Phil Gogel questioned if this was accounted for part of the COVID funding. Alice Rehrig commented it was. She is looking to submit for the full amount in case they start cutting back the requested amount. The last round she submitted for \$50,000 and only received \$14,000. Once she has the updated costs, she will bring everything back to the Board.

Alice Rehrig requested authorization to send an offer of employment to the successful candidate for the Administrative Assistant position. Phil Gogel made a motion to authorize the Manager to extend an offer of employment to the successful candidate. David Hess seconded the motion. All voted aye. Motion carried.

Alice Rehrig provided the Board with financial reports for the first quarter of the year. The revenues are tracking as expected. There are some areas of concern with the expenses. Some of the items are higher than where they should be, but may level off in the next few months. The two specific areas of concern are the Police Department overtime and vehicle maintenance. Phil Gogel questioned if the overtime is the result of training, sick leave, or vacation. Alice Rehrig commented she believes it is a combination of all of them and there should be a discussion with the Chief regarding the overtime expenses of the department.

Alice Rehrig and Cindy Miller attended the PSATS Convention over the last two days. One of the items that was brought up during their general session was unfunded mandates. PSATS is going to be taking a stand against the unfunded mandates. There are two new mandates that could be in the works. There has been discussion regarding including agriculture in the MS4 program which would have as much of an impact on the MS4 expenses as the original requirements. The second item that is being discussed is making the municipalities comply with all of the OSHA requirements. Cindy Miller commented she heard in the 2nd General Session that the legislators do not think it will pass. Phil Gogel commented if they start attacking our farmers, then they should be voted out of office. Cindy Miller commented it is not that they are attacking the farmers. The issue is the biosolids and what is being used on the fields. They are finding that it is getting into the water supply. Alice Rehrig noted there was a legislative reception on Monday night where there was over 100 Senators and Representatives present and this was one of the topics of concern being relayed to them. Phil Gogel commented they can wrangle in DEP, but EPA is

federal. DEP needs to be straightened out because he believes they are overstepping their bounds. Cindy Miller commented DEP ends up taking orders from EPA which is how the whole MS4 got started. The Federal Government came in and mandated that DEP do it. DEP wasn't going to do it; they were told they had to. Phil Gogel commented there is a different way that they could do things. Cindy Miller commented you also need a Governor who will sit on their Departments which doesn't happen at the State level. Today, the head of Finance for Senate spoke and he said that the OSHA compliance probably will not go anywhere because it is opening up a whole can of worms, but he is also only one person in the Senate. Alice Rehrig also noted there were various classes available that dealt with personnel, planning, public services and the roles of elected officials and employees and how they should be interacting and each one's responsibilities, the current trends that are taking place, along with roundtables for managers and supervisors. Cindy Miller commented she would like to have PSATS on the agenda when there isn't a full agenda to discuss some of the sessions she attended. The sessions they provided were excellent.

E. Solicitor's Report. Attorney Backenstoe did not have anything specific to report.

VI. PUBLIC COMMENT. Katherine Mack questioned when it was decided to authorize Alice Rehrig to pen a letter to the attorney for the Zoning Hearing Board regarding his work product. Cindy Miller commented it was the result of a conversation regarding personnel. Katherine Mack commented from what she is hearing, there has been some discussion regarding finance pertaining to the police. Why was there not discussion regarding the finance pertaining to the Zoning Hearing Board? Cindy Miller commented the Zoning Hearing Board issue pertained to personnel. Katherine Mack commented if it was something that was decided, why wasn't it voted on at the meeting? Cindy Miller commented based upon the personnel discussion, the Board is supporting the staff. The specific discussion of an Executive Session cannot be discussed. Barry Haydt commented the attorney is a contracted service, it is not personnel. Cindy Miller commented the discussion was personnel. Attorney Backenstoe commented the Board can go into Executive Session to discuss personnel, to review the status of someone's performance, talk about buying real estate, collective bargaining, and litigation. Katherine Mack commented it wasn't about his performance. Cindy Miller commented there was more to the discussion. Katherine Mack commented it is not addressed in the letter. The Zoning Hearing Board never got a copy of the letter and it effects them. Cindy Miller commented there has been discussions about this in meetings. Katherine Mack commented she reviewed the minutes back to last August. There is nothing listed in the minutes regarding an action taken by the Board. The letter that was written is an action of the Board. She can't do this on her own. Cindy Miller commented it depends upon the situation. If it is a billing discrepancy, the Manager can do that. She runs the operations of the office. Katherine Mack commented if there was a concern about

Attorney Ettinger's work product, it should have been in the letter. The letter was dated March 20 and there were no discussions about the letter between August and March 28.

Cindy Miller commented the Board doesn't always have to authorize her to do something. Katherine Mack commented the letter is stating the Board. Cindy Miller commented she asked for the Board's opinion and they can tell her how they feel. Katherine Mack commented if Alice Rehrig did this on her own, then why can't she state that. Alice Rehrig commented it was a discussion during the Executive Session. At the conclusion of the discussion with all the individuals present, it was agreed that she should send a letter. Katherine Mack stated the letter is action. There was no action taken by the Board. Cindy Miller commented she is the Manager. What is the concern with this? Katherine Mack commented the Zoning Hearing Board should have known that the Supervisors were going to take away something that they asked for and was needed. In addition, the letter references discrepancies in the time charged for hearings. The Zoning Hearing Board does not adjourn their meetings. Why would they not be allowed to talk to their Solicitor in the same manner in which the Supervisors talk to theirs? Why would you not pay for the time spent? The letter also references an unsolicited phone call to the Zoning Officer and Township Attorney. You mean to say their Solicitor cannot talk to the Zoning Officer or the Township Solicitor? Cindy Miller commented there are additional details that are known by the Board. They are not permitted to discuss a lot of this because it was Executive Session. Phil Gogel commented in reality, the Board can have any discussion out in open forum. Some of the points being brought up would be valid, but there is also more to this than what is in the letter. He wouldn't have an issue discussing things at the table. Cindy Miller noted this is personnel. Lynn Tamarro commented an attorney work product is not personnel. It was a Board decision relative to that. When did that decision come down? Phil Gogel commented he personally has a concern with the one issue of an unsolicited call. There was an issue with that call, that he didn't need to make that call. On that point, he agrees. Cindy Miller commented you can't crucify the Board for doing their job when it relates to personnel, especially when you don't know the whole story. Barry Haydt commented this is illegal. Phil Gogel commented he doesn't have an objection to the information sheet. Attorney Backenstoe commented there is an interesting dichotomy in the law. The Zoning Hearing Board appoints their solicitor, but the Board of Supervisors are responsible for his fee and salary. Katherine Mack commented if there was a concern with the bill, it shouldn't have been authorized for payment. Alice Rehrig commented the bill was not initially included for payment; it was paid after the Executive Session was held. Barry Haydt commented as a voter, he thinks they should have the right to know what was discussed. Attorney Backenstoe commented if it is about finances, he believes it can be discussed; however, if the discussion was pertaining to one of the items in which a Board can go into Executive Session, and Attorney Ettinger would be considered an employee of the Township, his performance can be discussed in Executive Session. If it was discussed in Executive Session as one of those items, then it cannot be discussed with others outside of the

Executive Session. Katherine Mack commented it is not about performance; it is about costs associated with Zoning Hearing Board; finances. Phil Gogel commented years ago we had a concern about certain billing practices and held an Executive Session with them to clarify the points. Katherine Mack commented Attorney Ettinger was not part of the Executive Session. Phil Gogel commented the Executive Session was for fact finding and information. Katherine Mack commented if you were discussing his performance, it should not have been behind his back. He should have been there. Phil Gogel commented he normally would agree, but it was fact finding to determine what should be paid. He will agree that they should have come out and stated we are not paying for items for reasons that cannot be discussed. Katherine Mack commented the Board has determined they are not paying for the information sheets which they use for their meeting. Barry Haydt commented it will take much longer later or they will end up going to court more because they did something wrong. Phil Gogel commented he can agree with those sheets. Katherine Mack commented that is what the letter is about. It is not stating that he is performing poorly; it doesn't state come in and meet with us to discuss your performance. It is about costs. Phil Gogel commented there are other issues that he personally found issues with when they were doing the fact finding. Katherine Mack commented she would like to see the Board hold an Executive Session with Attorney Ettinger. If you are concerned about his performance, you need to discuss it with him, not send a letter about costs. Another reason they are here is they thought they worked with the Board as a team. We are all here for the Township. We try to communicate with each other. Why did the Zoning Hearing Board not get a copy of the letter? That is a slap in the face. You are taking away a product that they use at every one of their meetings and never told them. If they wouldn't have received the letter from Attorney Ettinger, they would not have known anything. Cindy Miller commented there has been public discussions. Katherine Mack questioned when the Zoning Hearing Board would have found out that they were not going to be getting the information. Cindy Miller commented you would have known when he stopped. The Board doesn't know if he was going to stop providing the information. Bob Semmel commented Attorney Ettinger did provide a response to the letter; he seems very offended and rightfully so. It is not the first time that finances have come up in regards to the their Board and their Solicitor. He is concerned that at one point, he will just say he doesn't need this aggravation and not want to serve the Board. Attorney Ettinger is very sharp, very thorough, and he has been on the Board long enough to see two solicitors and he would take him over another one any day. He doesn't know about the private phone calls, but the cheat sheets they actually use. If they don't have his thoughts beforehand, they will have to ask him during the meeting anyway. Cindy Miller commented if she was an applicant coming in before the Zoning Hearing Board, she would want to be heard for the first time during that hearing as far as her case. If the Board is already getting to the end result, how do you not have a preformed opinion. Lynn Tamarro commented he may be the guilty party as he called Attorney Ettinger on an issue. The Board commented that wasn't the issue. Lynn Tamarro commented he understands the idea of

trying to save money. He also recalls that Katherine Mack sent the Board offering to have them help in the budgetary process; he doesn't believe that the Board every took advantage of that. They know what their expenses are and can project what they are doing. He volunteered to be on the Zoning Hearing Board to do something for the Township. He has an extensive background in real estate and thought he could be helpful. He wasn't aware that there was an attendance fee until he got it; he doesn't need that. He doesn't need a Thanksgiving turkey; he can buy his own. He does need every tool available to let him render a just and fair decision on everything that comes before the Board. This cheat sheet as they call it, is a tool. It is something given to the Board members before every meeting that covers legal issues relative to a matter coming before the Board. It enables them to look at this and what is coming in and circumvents quite a bit of questioning and discussion at the Board meeting. That questioning and discussion would be billable time. The decision to not provide these sheets could end up costing more money than saving money. He would urge the Board to revisit this matter. The decision was ill-informed and ill-advised and would ask it to be reconsidered. Katherine Mack questioned if under the Fair Labor Standards Act, when you have a work product and you are paying for that and some of it wasn't authorized, you cannot be asked to be paid back. You have to pay for your work product. Phil Gogel commented there were points brought up that were concerning. As far as the notes, he personally does not have an issue with that. There were some billing issues that he did have concern with. He listened and made an informed decision. Katherine Mack commented if there are concerns, then meet with Attorney Ettinger. He is the best solicitor the Zoning Hearing Board ever had. She has had attorneys come into the meetings and say "what's on the agenda?". Bob Semmel noted there are no preconceived decisions before the meeting. Barry Haydt commented he has had two different attorneys that he ran into tell him that our zoning hearings are handled the best they have seen; they are handled professionally. He is proud of that and would hope the Township is proud of that. When you are sitting in their shoes, it makes you mad. Katherine Mack also wanted to review the budget. Attorney Backenstoe's budget is up to \$25,000 which about a 14% increase from last year. What is interesting is legal is up from \$5,000 to \$20,000 this year. This is a 300% increase. Attorney Backenstoe commented that is not him; that is labor counsel. He knows there was a lot last year with Vandling, but he did not run up that kind of bill. Katherine Mack commented there is also a litigation expense of \$1,000. The budget for the Zoning Hearing Board Solicitor is not broken down into any of these caveats. What happens if he has to go to court? Cindy Miller commented it is included in the legal expense. Katherine Mack commented it is not divided or set up like Attorney Backenstoe's. Alice Rehrig commented Attorney Backenstoe's is set up the same way. The labor attorney is separate from Attorney Backenstoe as is the litigation expense. Katherine Mack questioned why there is litigation listed under the legal section. Alice Rehrig commented it is listed under the Legal Expense part of the budget. Whatever service Attorney Backenstoe performs, it is included under Solicitor Services. Any services provided by the Zoning Hearing Board Solicitor are included under Zoning

Hearing Board Solicitor. The Labor Related Services is a separate attorney from Attorney Backenstoe and that is specific to expenses relating to labor issues. Lynn Tamarro commented he believes that the expenses should be broken out as to what is spent for court appearances versus the meetings. He thinks that would be helpful to know. They can't control the litigation, but they may be able to control the costs for the hearing. Katherine Mack commented the Board authorized the Manager to write a letter in Executive Session which is taking action and it was never voted upon during the meeting. Phil Gogel commented the votes for authorizing the Manager to do something typically pertain to hiring or an expense. Katherine Mack commented authorizing the Manager to write a letter is an action; it needs to be voted on. Sometimes, when it comes to prejudice against people, there is prejudice against people. It seems like the Board has been after him for months and months. Cindy Miller commented conclusions are being jumped to without knowing the facts. Katherine Mack questioned why this was all about finance. Cindy Miller commented there were discrepancies that the Board has the right to question. Bob Semmel questioned if the Board was saying he overbills? He only charges \$105 per hour. Phil Gogel commented the hourly rate is not the issue. There are other issues of concern. He does believe that if there was some dialog with the Attorney, it may clarify some things and reduce the temperature. He understands the Zoning Hearing Board feels a little bit disenfranchised at this point, but please don't. Bob Semmel commented they interviewed several attorney's from law firms who came in pairs. His question to everyone was whether they would have the same person at our hearings consistently. The only one said they would consistently be at our hearings was Attorney Ettinger. The others stated if they were not available, the other one would come. They would never get the type of attention that they are getting now. He doesn't want Attorney Ettinger to walk away over something stupid. Maybe the meeting should be held and talk about this stuff. David Hess commented when they do have the meeting with Attorney Ettinger, they cannot discuss what took place during the Executive Session. Barry Haydt questioned what do you tell the voters? Do you tell the voters it has to be private? Lynn Tamarro questioned if the Board can invite people into their Executive Session. Attorney Backenstoe commented they can't unless it is an employee. Barry Haydt questioned why the Zoning Hearing Board couldn't be invited. They are employees too. What is the difference between them and Attorney Ettinger? Attorney Backenstoe commented the Zoning Hearing Board Solicitor has a different status than the Zoning Hearing Board. The Zoning Hearing Board members are quasi-judicial officials. Cindy Miller commented Attorney Ettinger is a 1099 employee. Barry Haydt commented the Zoning Hearing Board is 1099's. Attorney Backenstoe commented the Executive Session allows if you are discussing someone's performance, that person can be there. Katherine Mack will contact Attorney Ettinger to set up a meeting and suggested in the future the Board review correspondence prior to Alice Rehrig sending it. Cindy Miller commented that is not for the Board to do; the Manager runs the Township, especially when it comes to operations and personnel. The Board is elected officials to make a lot of decisions about the Township—fiscal, safety, health and welfare. The

Supervisor Minutes
April 25, 2023

Manager does the operations. She can come to the Board and ask for suggestions, they can assist her if she wants them to, but mainly the Manager is responsible for operations. Katherine Mack commented if the letter is referencing the Board, she would think the Board would want to review it. As professionals, she would think this is what you would want to do.

Marian Mae commented she sent an email to the office regarding concerns she has on Brighton Circle. The sweeper came down Brighton Circle and left stones along the road. She doesn't know what can be done, but is asking them to be more considerate because she doesn't like having stones in her yard. She would appreciate if they wouldn't go putting or spreading stones in her grass. She believes when the brushes are going around, the stones are flying into her yard. Whatever treatment they are putting down for winter is deteriorating the road. Hopefully something can be done.

Janet Sheats announced there will be a pasta dinner on April 29th for the two children whose parents were killed in a motorcycle accident. The family is Township residents.

- VII. EXECUTIVE SESSION. The Board went into Executive Session to discuss personnel. No action was taken.
- VIII. ADJOURN. David Hess made a motion to adjourn. Phil Gogel seconded the motion. All voted aye. Motion carried.