

# LEHIGH TOWNSHIP BOARD OF SUPERVISORS

## Minutes of the September 27, 2016, Meeting

- I. CALL TO ORDER. The regular monthly meeting of the Lehigh Township Board of Supervisors was held on Tuesday, September 27, 2016, at 7:00 p.m. The meeting was held at the Lehigh Township Municipal Building, 1069 Municipal Road, Walnutport, Pa. Present were Keith Hantz, Cindy Miller, Dell Grove, Rick Hildebrand, and Darryl Snover, along with Attorney David Backenstoe and Alice Rehrig. Chairman Darryl Snover called the meeting to order with the Pledge of Allegiance.

The Board held an Executive Session prior to the start of the meeting to discuss personnel issues, specifically interviewing police officer candidates.

II. APPROVAL OF THE MINUTES

- A. Minutes of September 13, 2016. Cindy Miller made a motion to approve these minutes. Dell Grove seconded the motion. All voted aye. Motion carried.

III. APPROVAL OF THE BILLS

- A. General Fund Checks 20130 to 20150. Rick Hildebrand made a motion to approve these bills. Cindy Miller seconded the motion. All voted aye. Motion carried.

IV. PLANNING RELATED ITEMS

- A. Release of Escrow—Grace Estates. Attorney Backenstoe reported that he spoke with the Developer's attorney and they are currently working on obtaining the letter of credit so that their cash security can be released. The Developer's attorney has provided him with a written request that the Board table this item. Keith Hantz made a motion to table the release of escrow as requested in the letter from the Developer's attorney. Dell Grove seconded the motion. All voted aye. Motion carried.

V. OLD BUSINESS

- A. Maintenance Building. Alice Rehrig reported that the Township is still waiting on their NPDES permit. A letter was received that the submission was considered administratively complete which means that the submission is now under technical review.

Bob Hawke questioned if there is a design on the building yet? The Board commented that it has not yet been designed. The Board is moving forward on the project, but going slow to make sure they don't spend more than necessary.

- B. Cherryville Intersection. Attorney Backenstoe commented that the Bodish Agreement is basically done and Phil Malitsch has provided him with the meets and bounds description so that a new agreement can be prepared for the Fire Company. This agreement should be done shortly. The Developer is also moving forward on their project. Cindy Miller questioned if the holdup is still their HOP. Attorney Backenstoe commented that they did need some agreements signed and notarized which he now has and will be getting them to the Developer's attorney. Cindy Miller questioned where they were with this? The Developer still has not provided our engineer with any information. She is perturbed with the situation at this point. An emergency meeting was called by the developer in front of the legislator and a whole group of people at their request. The Township has to pay engineering fees and legal fees. People had to leave their jobs to attend the meeting, and we are not seeing any movement and she wants answers. She is getting tired of answering for them, to members of the community. If it is PennDOT, then we need to go back to the legislators and deal with it at a state level. At the meeting, PennDOT said they were going to expedite and work with them. She has a call into PennDOT from two days ago, but they haven't called her back yet.

Cindy Miller noted that the Township has bent over backwards and done everything for them that they can to keep this project moving. If it is PennDOT, then we need to push PennDOT. She is just trying to figure out what is going on.

VI. NEW BUSINESS

- A. Ordinance for Adoption, 2016-6, Authorizing entering into PMHIC for Health Insurance. This ordinance will authorize the Township to join into the Pennsylvania Municipal Health Insurance Cooperative for the purchase of health insurance. It has been advertised and reviewed by Attorney Backenstoe and ready for adoption. Cindy Miller made motion to adopt Ordinance 2016-6. Rick Hildebrand seconded the motion. All voted aye. Motion carried.
- B. Lions Club Playground Project in Berlinsville. Cindy Miller commented that Dave Shulman had told her that the Lions Club would like to put up playground equipment at Breyfogle Park. There is a grant available and she will be helping them with the grant. They are also going to be doing fundraising so that there is no expense to the Township. The Board was in favor of the project.

- C. 2017 MMO. As part of the Act 205 requirements, Alice Rehrig is required to certify to the Board the Minimum Municipal Obligations for the pension funds. The amount required for the Police Pension fund is \$208,554 and the amount to the Non-Uniformed account is \$36,878. Both of these amounts are based upon the estimated 2016 payroll. Keith Hantz made a motion to accept the 2017 MMO's as presented. Dell Grove seconded the motion. Cindy Miller questioned if the hiring of a new officer has been taken into consideration with the calculation. Alice Rehrig commented that because the Police Pension is a defined benefit plan, the police MMO is always a year behind. The 2016 calculations are based upon the current 2016 salaries. The new officer salaries will be taken into account for the 2018 MMO. All voted aye. Motion carried.
- D. Resolution Authorizing Application to Northampton County for Recreation Grant. Alice Rehrig commented that the park development funding through Northampton County is accepting applications through September 30. This resolution authorizes her to apply for the grant and states that the Township would have available the \$60,246 in match. Most of the match is in-kind with Township labor. The proposed budget is attached to the resolution. The amounts that are shown for the material for the parking lot and the fencing may be lower by the time of installation. Price increases were taken into consideration when developing these numbers. The quote for the fencing is from Tri-Boro Fencing. It will provide for two areas for the dog park. The large dog portion would be 170' x 245' and the small dog portion would be 135' x 240'. There is also a diagram attached showing where the dog park is being proposed. It is basically off the parking lot and to the far left so that it wouldn't interfere with future development of the park. On the master plan, this area showed basketball and handball courts. Keith Hantz made a motion to adopt Resolution 2016-11 authorizing application of the recreation grant to Northampton County. Dell Grove seconded the motion. All voted aye. Motion carried.
- E. 2017 Budget. Alice Rehrig provided the Board with a rough draft of the budget and some highlights of what is included in the budget for the Board to review. Frank Zamadics and Chief Fogel will be at the next meeting to discuss the items they are requesting.
- F. Manager's Report. There will be a Household Hazardous Waste collection event at Northampton Community College on October 8 from 8:30 a.m. to 2:00 p.m. The flyer will be posted on the Township website.

G. Solicitor's Report. Attorney Backenstoe did not have anything specific to report.

VII. PUBLIC COMMENT. Dell Grove commented that the first meeting in November falls on election day and the second meeting is two days before Thanksgiving. Does the Board want to consider changing either of these meetings? He knows that he will be out of town for the first meeting. The Board will keep the meetings as scheduled.

Dell Grove also commented that he was approached by a member of the Lehigh Township Garden Club and they would be interested in doing some enhancing at Delps Park. The Board is in favor of this and would like to know more about what they have in mind.

Keith Hantz questioned the memo from the Recreation Board that indicated that they are spending \$1,200 per year at the bathrooms at Indiantrail Park. Alice Rehrig commented that there is a lot of money being spent at the park to keep the bathrooms operational because of the type of facility it is. Sandy Hopkins commented that the Recreation Board is looking to set money aside to build a block building so that regular toilets can be installed. The toilets are the big problem at the park. Alice Rehrig commented that the company that the building was purchased from is no longer in business. The parts for the bathrooms are hard to get and expensive. When the solenoid goes bad, it costs \$400 to replace it and they tend to go bad several times a season. Frank Zamadics is looking into whether or not the Road Crew can cut out the existing toilets and replace them with standard toilets because it would be a much less expensive option than rebuilding the entire building. Bob Hawke questioned if the Road Crew would be able to do the building to save some money. Rick Hildebrand commented that another possibility would be to see if the Vo-Tech would be able to do it. Keith Hantz commented that based on what the Crew did in the Police Station, he thinks they would be able to do it.

Keith Hantz also noted that they mentioned about "No Motorized Vehicles" signs for out at Delps Park. Alice Rehrig commented that during construction, there were vehicles that were actually driving on the track. She is not aware that it is still occurring since the track has been completed. Even before the track was installed, there have been issues with vehicles just randomly driving through areas of the park. Sandy Hopkins commented that she was thinking about placing large rocks/boulders along the roadway rather than posts because she thinks it would look nicer. Cindy Miller commented that there probably should still be signs

commented that an ordinance would most likely be needed to make the signs enforceable. Alice Rehrig commented that may also be a good time to look at the current ordinance governing all the parks.

Keith Hantz questioned the problems with the water at the parks. Alice Rehrig commented that Danielsville is the biggest problem because of the sediment in the water. The sediment coats the tube where the UV light is located which causes it to be not effective enough. The Road Crew believes that if a sediment filter is installed prior to the light, it will take care of the problem. The latest test came back as positive for bacteria, but negative for e-coli which is an indication that raising the well out of the pit was effective.

VIII. EXECUTIVE SESSION. The Board went into Executive Session to discuss Collective Bargaining Agreements. No action was taken.

IX. ADJOURN. Rick Hildebrand made a motion to adjourn. Cindy Miller seconded the motion. All voted aye. Motion carried.