

RESOLUTION 2022-13

A RESOLUTION SETTING FORTH RECORDS TO BE DESTROYED IN ACCORDANCE WITH THE MUNICIPAL RECORDS MANUAL

WHEREAS, by virtue of Resolution 2016-2, adopted February 23, 2016, Lehigh Township declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved December 16, 2008, and,

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;


NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Lehigh Township, Northampton County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the following public records:

- 1993 through 2005 receipts
- 1993 through 2005 invoices/disbursements
- 1993 through 2005 cancelled checks
- 1993 through 2005 bank statements
- 1993 through 2005 quarterly payroll tax reports
- 1993 through 2005 W-2 statements
- 1993 through 2005 financial records (excluding audit and budget)

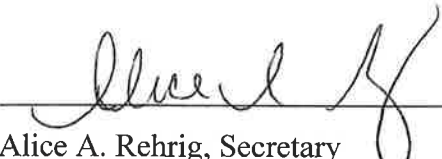
Adopted this 12th day of April, 2022.

LEHIGH TOWNSHIP

ATTEST:



Michael Jones, Chairman



Alice A. Rehrig, Secretary