

The regular meeting of Lehigh Township Municipal Authority was held on Thursday, September 2, 2021. Board members Carl Share, Matt Motsko, Duane Deppe, Phil Gogel and Steve Arnold were present as were Angelika Forndran, Ed Andres, Ken Fulford and Dave Getz. Chairman Sharpe called the meeting to order at 6:00 PM.

The minutes of the August 5, 2021 were presented for approval. Duane Deppe made a motion to approve the minutes as written. Carl Sharpe seconded the motion. All voted aye. Motion carried.

Dave Getz presented the financial report as below:

Sewer Operating Account:

Balance August 5, 2021		\$ 70,951.68
User Fees, Penalties, etc.	\$72,000.80	
Operating Expenses	\$42,899.03	
Balance September 2, 2021		\$100,053.45

The balance of our delinquent sewer system customers as of September 2, 2021 is \$191,867.88 (does not include \$156,363.40 surcharge from Heritage Village).

Sewer Escrow Account:

Balance August 5, 2021		\$ 7,820.19
Receipts	\$ 7,500.22	
Expenses – Cowan	\$ 7,658.30	
Balance September 2, 2021		\$ 7,662.11

Total Sewer Accounts September 2, 2021 \$107,715.56

Water Operating Account:

Balance August 5, 2021		\$ 59,280.56
User Fees, Penalties, etc.	\$3,543.74	
Operating Expenses	\$1,693.75	
BB&T Loan Payment	\$4,654.31	
Total Expenses	\$6,345.06	
Balance September 2, 2021		\$ 56,476.24

The balance of our delinquent water system customers as of September 2, 2021 is \$1,815.72.

Water Escrow Account:

Balance August 5 and September 2, 2021	\$ 114.90
--	-----------

Total Water Accounts September 2, 2021	\$ 56,591.14
--	--------------

The total bills to be paid from the Water Operating Account was \$6,348.06. Matt Motsko made a motion to pay these bills. Duane Deppe seconded the motion. All voted aye. Motion carried.

The total bills to be paid from the Sewer Operating Account was \$42,899.03. Carl Sharpe asked if the repairs done on the sewer piping in Pennsville by Bellview Pump included the paving. Dave Getz said it was included and the paving is complete. Duane Deppe made a motion to pay these bills. Matt Motsko seconded the motion. All voted aye. Motion carried.

The total bills to be paid from the Sewer Escrow Account was \$7,658.30. Matt Motsko made a motion to pay these bills. Duane Deppe seconded the motion. All voted aye. Motion carried.

Carl Sharpe turned the meeting over to Fred Ebert, who provided updated information on the Hilltop Center project.

Mr. Ebert provided a chart for the Lehigh Valley Resort and Spa flow estimates which shows a breakdown of the flows from the hotel, destination bar, restaurants, pool barn, amenity garden public bathrooms, event barn, service barn, harvest garden, spa and wellness center, locker rooms, outdoor pools, etc. The total proposed flow would be 59,955 GPD. Fred said the sewer rate would remain at the current \$70.00/month.

The chart for sewer service provided by Fred detailed the cost per EDU flow proportional for operation and maintenance, capital reserve, projected revenues and operating budget for electric, sludge removal, labor, repairs and maintenance, lab testing and administrative services. Fred also provided a ten-year cash flow analysis for the sewer system.

The chart for water service detailed operation and maintenance, capital reserve, operating expenses and projected revenues as well as operating budget for water purchase, chemicals, labor, repairs and maintenance, lab testing and administrative services. Fred also provided a ten-year cash flow analysis for the water system.

In closing, Mr. Ebert said the next item which needs to be worked on is the Overall Developers Agreement. He said the Hilltop people will be at the next few Board meetings to work on this agreement.

Angelika Forndran also provided the final drawings for the lot line adjustment plan which needs to be signed and notarized by the Authority. Ed Andres said a motion would be needed for the chairman to sign it. Steve Arnold made a motion to authorize the chairperson to sign the lot-line adjustment plan record and any other legal documents for the transfer. Phil Gogel seconded the motion. All voted aye. Motion carried.

On the Operations Report, beginning with the Danielsville WWTP, Ken Fulford said the low limit switch for decanter #1 was replaced and all other aspects of the SBR's are performing properly. Ken added that both contact tanks were cleaned out. On the pump stations, Ken reported all three pump stations were operating normally. On Elm Road, there was an overflow occurrence due to a faulty electrical fuse. No alarm was sent out to the operators or at the Authority office. The alarm will have to be checked by Envirep Guard Dog system.

On the Pennsville WWTP, Ken said the plant is operating normally, however, there is a buildup of basin debris (hair, rags, toiletries, etc.) caught on the decanting float. This should be removed as soon as possible. The chlorine contact tank was cleaned up by Allstate.

Ken said he wants Tri-Star in to double check the blower problem with the computer problem. The computer is only allowing Blower No. 1 access and will not the system change over to Blower No. 2. This could cause a major problem. Dave Getz will call Tri-Star.

On the Engineering Report, Angelika Forndran said the Authority received a service and maintenance contract from Huber Technology to have a qualified field service specialist for a regular inspections for the working reliability of our Huber screen and associated machinery. The quote is for an annual visit each year for three years at \$2,000.00/year – total quote of \$6,000.00. Included in the contract is a 5% discount on parts. Carl Sharpe made a motion to approve the quote of \$6,000.00 for a three year period to provide inspections on our Huber screen. Steve Arnold seconded the motion. All voted aye. Motion carried.

Next, Angelika Forndran advised the Board of the LCA CCTV quotation to provide certain operations services in support of the LTMA sewer collection system maintenance goals. The 2022 cost proposal from Lehigh County was for \$34,500.00. Atty. Andres said that since the quote was over \$20,000.00, it needed to be advertised by a local newspaper. Angelika will prepare a quotation to be advertised in a local newspaper and have Dave Getz have it issued to the newspaper.

Continuing on the Engineering Report, Angelika said there were thirteen rain events totaling 7.5 inches at the Danielsville WWTP. She said the peak flow was 628,600 gallons on 8/23.

On the Mountain View Mobile Home Park metering manhole project, Angelika reported that Bellview has installed the fiberglass manhole on August 11 and are awaiting delivery of the electrical panel to install electrical conduit, panel and instrumentation. She said Bellview should let her or Audrey when the installation will be done for one of them to be there.

On the LTMA tapping fee project, Angelika reviewed her report on the tapping fee increase. Carl Sharpe has reviewed the prior information and has tentatively set up an increase on the tapping fee from \$4,100.00 to \$6,987.00. Atty Andres will set up a Resolution to be discussed at the LTMA Board meeting on October 7. Ed said the exact number can be added once the Resolution is approved by motion and second.

At 7:48 PM, Atty Andres asked for an Executive Session. Upon their return at 8:30 PM, Atty Andres said the executive session was concerning litigation.

Ed had nothing else to report on the Solicitor's Report. There was no additional on the Chairman's Report or the Manager's Report.

Duane Deppe made a motion to adjourn the meeting. Matt Motsko seconded the motion. All voted aye. Motion carried. The meeting was adjourned at 8:30 PM.